DAWLEY HAMLETS PARISH COUNCIL

Minutes of the Full Council Meeting

Held on Wednesday 16th September 2026 at 7.00pm at Horsehay Village Hall

Present

Vice Chair Cllr Z Hannington (in the Chair) Cllrs K Barnes, J Hudson,

R Mehta, L Parker and I Preece

Also Present: The Clerk and one member of the public

26/40. Welcome

The Vice Chair welcomed everyone to the meeting and noted that Chris Redfern, Community Flooding Officer for Shropshire, had been unable to attend at the last minute.
Councillors introduced themselves.

26/41. Apologies for Absence

Apologies were received from Cllr B Wennington (Chair) and Cllr S Wennington.

26/42. Declarations of Interest

- Cllr K Barnes – Friends of Dawley Hamlets Local Nature Reserve
- Cllr Z Hannington – Great Dawley Town Council; Lawley & Overdale Parish Council; T&WC Borough Councillor for Lawley
- Cllr R Mehta – Great Dawley Town Council; T&W Interfaith Council; T&WC Borough Councillor for Horsehay & Lightmoor
- Cllr L Parker – Great Dawley Town Council; T&WC Borough Councillor for Dawley & Aqueduct
- Cllr I Preece – Great Dawley Town Council; T&WC Borough Councillor for Horsehay & Lightmoor

26/43. Public Session

The member of the public in attendance voiced concerns and highlighted the strength of fellow local residents' feeling against planning application TWC/2026/0005 – Land between Wellington Road/A5223, Horsehay.

The latest update that the Parish Council had received from Libby Harper, T&WC Responsible Planning Officer, on 7th September 2026 reported that the application is still with T&WC and the applicant is not looking to withdraw the scheme. They are currently working on revisions to the proposal, which are due with the Planning Team this week. Planning will review the revisions and decide whether they will be subject to re-consultation. Once this position is clearer, a further update will be issued.

Action: The Clerk will obtain a further update. Cllrs Hannington, Mehta and Preece will follow up with T&WC.

26/44. Minutes of the Previous Meeting

The minutes of the meeting held on **17th June 2026** were approved and signed by the Chair. It was noted that the meeting scheduled for 15th July 2026 was cancelled due to being inquorate.

26/45. Councillors' Reports

Cllr L Parker

- Attended DAMDB crime reduction meeting; ASB concerns on Pageant Drive being investigated by the police.
- Ongoing parking issues on Gittens Drive.
- Aqueduct Bridge: intrusive site investigations underway; area to be tidied before Remembrance Sunday.
- Road safety concerns at Castlefields Way roundabout; it was agreed to request another site meeting with T&WC officers to discuss progress. **Action**: Clerk to arrange.

One member of the public left the meeting at 7.28pm.

Cllr R Mehta

- Reported fly-tipping on Wellington Road.
- Investigating parking issues at Horsehay Village Hall.

Cllr I Preece

- Reported taxi driver littering on Wellington Road.
- Raised concerns about e-bikes in Horsehay; two seized.
- Residents concerned about potentially unstable trees; ownership being investigated.
- Attended car cruise meeting with BBC Radio Shropshire; organisers are aware they are being monitored and this will act as a deterrent.

Cllr Mehta left the meeting at 7.38pm.

Cllr K Barnes

- Trees requiring cutting on Leadon Close – liaising with T&WC Tree Officer.
- Fallen goal post at Phoenix Triple Fields – passed to T&WC.
- Raised road safety concerns; suggested forming a Speed Watch group. **Action:** Add to next agenda and promote in newsletter.

- Attended Horsehay Scarecrow Festival – a good event.
- Request for wild deer signage on Lightmoor Road; update requested on chicanes. **Action:** Clerk to request signage and chase chicane update.
- T&WC Play Parks: Pageant Drive – surface review required, and Southwell Road/Corner – requires a jet-wash; divots noted. **Action:** Clerk to arrange with T&WC.

Cllr J Hudson

- Reported pavement trip hazards to Bournville Village Trust.

Cllr Z Hannington – Written Report (Submitted in Advance)

- Supported a family with a complex school placement matter, resulting in both children securing places at the same school.
- Local maintenance updates: repaired fencing, vegetation clearance restoring a streetlight, road repairs, upcoming cycle line works.
- Overflowing bins monitored; T&W agreed installation of a new bin at Simpsons Pool.
- Fallen tree at Horsehay Pool (Steam Railway/National Grid responsibility).
- Potholes reported around Horsehay.
- Ongoing issues at Horsehay Court; awaiting Planning meeting.
- Cheshire Cheese path remains under temporary closure until March 2027; negotiations ongoing but safety paramount.

At the meeting Cllr Hannington also raised:

- Friends of Horsehay Pools are unhappy with the condition of Spring Village play area, including the grass not being cut, and are seeking quotes for new play equipment.
- Concerns raised regarding deterioration of the Idverde service.

26/46. Community Action Team (CAT)

a) Neighbourhood Enforcement

The updated August and new September action plans had been circulated before the meeting; they were noted. Parking concerns on Pageant Drive have been added to the plan.

b) Environmental Maintenance

The Chair and Clerk attended a monitoring meeting with T&WC officers on 8th September. Bill, the maintenance operative, has been on leave and unwell but still completed many tasks.

26/47. Local Nature Reserves (LNRs)

Cllr Barnes - Dawley Hamlets Local Nature Reserve

- AGM held; committee re-elected.
- Concern over lack of new members. **Action:** Promote in next newsletter.
- Top Yard mound scheduled for mowing end of October.
- Bat walk on 17th September.
- Annual pumpkin walk proceeding.
- Additional Sports England funding secured.

There were no further reports.

26/48. 2026 Static TRO Programme – Consultation

A copy of the consultation was circulated in advance of the meeting. **RESOLVED**: To confirm that the Parish Council is happy with the proposals.

26/49. OPCC Town & Parish Council Survey 2026

A copy of the survey was circulated in advance of the meeting and discussed. **RESOLVED**: Clerk to prepare a draft, circulate it for comment, and submit the final version by 14th October 2026.

26/50. Remembrance Sunday – 8th November 2026

The details of the Remembrance Day services were discussed and it was **RESOLVED** that:

• **Little Dawley Remembrance Day Service**
Cllrs Barnes and Hudson will organise the service.
• **Wreaths and Refreshments**
Purchase two wreaths and approve £75 for refreshments at The Unicorn public house.
• **Wreath Laying**
Ask Cllr S Wennington if she wishes to lay the wreath at the Little Dawley service and invite the Chair, Cllr B Wennington, to lay the wreath at the Aqueduct service.

Cllr Preece left the meeting at 8:15pm.

26/51. AW2026 Newsletter

a) Newsletter Contents

The contents were discussed and agreed, including Speed Watch information and DHLNR membership promotion.

b) Newsletter Printing & Distribution

RESOLVED:

- Produce 1,000 copies to be distributed by councillors to senior residents and local businesses.
- Publish on website and Facebook.
- Invite residents to sign up to GDPR-compliant email option.
- Appoint SJF D&P to design and print 1,000 copies of the newsletter at a cost of £317.

26/52. Community Governance Review

Implementing the results of the CGR and how these would be taken forward were discussed in detail.
RESOLVED: To establish a core working group comprising Horsehay, Little Dawley, Aqueduct and Lightmoor parish ward councillors.
The first meeting will take place immediately following the next full Parish Council meeting.

26/53. Planning Applications

a) The following planning application was considered and noted:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2026/0616	N/A	Barns adjacent Woodlands Farm, Woodlands Lane, Horsehay, Telford, Shropshire	Erection of 4no. dwellings and the rebuild (partial and full) of existing barns to create 4no. dwellings following demolition of existing shed and barn (Part Retrospective)	24/08/2026	15/09/2026

b) The following decisions were noted:

Full Granted:

Application number	TWC/2026/0457
Site address	Site of Hill Crest, Holly Road, Little Dawley, Telford, Shropshire
Description of proposal	Erection of 2no. semi detached dwelling and associated works ****AMENDED PLANS RECEIVED****

Application number	TWC/2026/0531
Site address	Meadow View, Spring Village, Horsehay, Telford, Shropshire, TF4 2NA
Description of proposal	Replacement of all existing softwood framed painted windows with uPVC flush casement windows

26/54. Finance & Administration

a) Monthly Budget Report and Bank Reconciliation Statement
This report and reconciliation statement were issued in advance of the meeting. **RESOLVED**: To approve the monthly budget report and bank reconciliation statement. The report was signed by the Chair.

b) List of Payments for Approval

Payee/Reason	Net	VAT	Total
Staff Costs	1,866.56	0.00	1,866.56
HMRC Tax & NI	597.59	0.00	597.59
SCC Pension Fund	673.32	0.00	673.32
Office Expenses 1.4.26 - 30.9.26	319.00	0.00	319.00
PKF Littlejohn LLP - External Audit 2025/26	315.00	63.00	378.00
T&WC Catering Costs - Summer Party	1,275.00	255.00	1,530.00
T&WC - Pride Fund Match Funding - Benches & Bollards @ Horsehay I	1,000.00	0.00	1,000.00
T&WC - Improvement Works @ Shirefields Play Area	4,657.50	0.00	4,657.50
	10,703.97	**318.00**	**11,021.97**

RESOLVED: To approve the list of payments.

c) External Audit Report 2025/26

PKF Littlejohn issued a clean limited assurance opinion; no concerns raised. AGAR process moving towards digitalisation; Clerk signed up.

d) Internal Auditor 2026/27

RESOLVED: To accept Sue Hackett's quote (£280–£300) to complete the 2027/28 internal audit and return the engagement letter.

26/55. Correspondence & Other Matters

Several potentially fraudulent emails were reported; councillors were reminded how to deal with them.

The Chair has been shortlisted for the BBC Shropshire *Make a Difference – Good Neighbour Award*. In the Chair's absence, the Clerk and the Chair's daughter will attend the award ceremony on 25th September 2026.

26/56. Items for the Next Agenda

Police
Parish Play Parks
Grant Awarding
Aqueduct Primary Academy (Pond Restoration & Christmas)
Speed Watch

26/57. Date of the Next Meeting

Wednesday **21st October 2026**, 7.00pm
Venue: **Aqueduct Primary Academy**

The meeting closed at 8.53pm.

Signed: Chair

Date: