DAWLEY HAMLETS PARISH COUNCIL

Minutes of the Full Council Meeting Held on Wednesday 21st October 2026

at 7.00pm at Aqueduct Primary Academy

Present:

Chair Cllr B Wennington, Cllr S Wennington, Cllr I Preece (arrived 7.04pm) and Cllr M Rogers

Also Present:

PCSO Micheala Kitt, Trish Martin (Aqueduct Primary Academy) and the Clerk

26/58 Welcome

The Chair welcomed everyone to the meeting and noted that the Community Governance Review (CGR) Working Group meeting would follow at approximately 8.15pm.

26/59 Apologies for Absence

Apologies were received from Cllrs K Barnes, J Hudson, Z Hannington and R Mehta.

26/60 West Mercia Police – Safer Neighbourhood Team

PCSO Micheala Kitt attended and provided an update on policing matters within the parish. Key points included:

- Speeding concerns on Bridge Road and Station Road (Horsehay), Castlefields Way (Aqueduct) and Lightmoor Road (Lightmoor). Police had carried out speed surveys; results showed most drivers stayed within limits, although PCSO Kitt noted that drivers were aware of marked police vehicles. Surveys will continue.
- Targeted operations are planned over the next few weeks focusing on off-road bikes, e-scooters and similar vehicles.
- Parking concerns outside Horsehay Village Hall were raised. PCSO Kitt confirmed police would patrol when on late shifts and issue advisory notices where appropriate.
- Police are assisting with the establishment of a Community Speed Watch group in the parish and are supporting councillors and volunteers through the setup process.
- Policing priorities were reviewed and it was agreed to continue with the existing priorities of off-road bikes, anti-social behaviour and speeding. Parish focus areas were discussed.

PCSO Kitt left the meeting at 7.25pm.

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26/61 Declarations of Interest

Councillor	Declaration
Cllr B Wennington	**Friends of Dawley Hamlets Local Nature Reserve**
Cllr I Preece	**Great Dawley Town Council; The Gorge Parish Council; T&W Borough Councillor for Horsehay & Lightmoor**

26/62 Aqueduct Primary Academy – Pond Restoration & Pantomime Sponsorship

The Chair introduced Trish Martin, Office Coordinator at Aqueduct Primary Academy.

Ms Martin updated the Council on the school's Pond Restoration Project, including upcoming work with Rick's Environmental to clear the area. The school intends to build a bridge and seating area to create an outdoor classroom. She thanked DHPC for its £1,000 Pride Fund match funding contribution.

Ms Martin also outlined arrangements for the 2026 school pantomime, Jack and the Beanstalk, at the Telford International Centre, with costs estimated at approximately £4,500.

RESOLVED: That Dawley Hamlets Parish Council contribute £1,500 towards the pantomime.

Reception children will instead visit Telford Wonderland. The Chair suggested the school approach Borough Councillors Andy Burford and Lyndsay Parker for Pride Fund support. If successful, DHPC will match any Borough Councillor contribution awarded.

Ms Martin invited councillors to the school's Christmas events and agreed to send details to the Clerk.

The Chair thanked Ms Martin for attending.

Ms Martin left the meeting at 7.40pm.

26/63 Public Session

No members of the public were present.

26/64 Minutes of the Previous Meeting

The minutes of the meeting held on **16th September 2026** were approved and signed by the Chair.

26/65 Councillors' Reports

Cllr S Wennington

- Reported that she and the Chair attended a Telford & Wrekin Council meeting regarding services available for older people in the Borough and noted that a wide range of support is available.

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Cllr I Preece

- Lightmoor Road: The new 30mph signs are now in place. Highways are being chased for an update regarding completion of the white road markings.
- Beryl Onions Drive: Cllr Mehta and Cllr Preece facilitated a successful meeting between residents and Telford Steam Railway regarding concerns about anti-social behaviour along the footpath adjacent to residents' properties.
- Wellington Road: Complaints have been received regarding speeding and taxi drivers using the bushes as toilets whilst taking breaks.
- Speeding concerns continue to be raised on Station Road, Wellington Road and the bypass. Work is ongoing with West Mercia Police to address these issues.

Cllr Hannington – Written Report (circulated in advance)

- Continuing to pursue updates regarding fallen trees at Horsehay Pool and Bridge Road. The route has now reopened for pedestrians and cyclists.
- Agreement in principle secured for a new litter bin at Simpson's Pool, with discussions continuing regarding funding and servicing arrangements.
- Working with Cllrs Mehta, Preece, Aston and Lewis to establish a joint Community Speed Watch Group for Horsehay and Lawley.
- Continuing involvement in discussions regarding resident concerns at Horsehay Court.
- Working with Cllr Erin Aston to develop a perimenopause and menopause support event for local women.
- Engaging with Telford Steam Railway to explore opportunities to strengthen community links.

26/66 Community Action Team (CAT)

a) Neighbourhood Enforcement

The updated September and new October Action Plans had been circulated in advance of the meeting and were noted.

b) Environmental Maintenance

A monitoring meeting was held on 13th October 2026.

Key updates included:

- Bill continues to provide an excellent, prompt and efficient service.
- Broken fence at Aqueduct: repair costs are being obtained.
- Fallen tree at Horsehay Pool has been removed.

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- Both war memorials will be attended to before Remembrance Sunday.
- Grass at Spring Village Play Area has been cut.
- Fly-tip consisting of tyres and waste on Aqueduct Road has been removed.
- Request submitted for jet washing at Southwell Road/Corner Play Park.

CAT Contract Extension (2027/28) was discussed:

- Community Governance Review changes effective from 1 April 2027 will result in a net increase of 302 properties.
- 610 of the properties will be BVT properties which will fall outside the CAT contract.
- Estimated contract cost for 2027/28 is the current cost plus 4%.
- 2028/29 would be the final possible extension year before Idverde contracts expire.

Workplan Update:

It was agreed that the workplan will be refreshed towards the end of 2026/27 to support handover to the new council in May 2027.

26/67 Local Nature Reserves (LNRs)

No updates were received.

26/68 Christmas Tree Costs

The Bishops Offley Christmas Trees quotation for the supply, delivery and disposal of three Christmas trees was considered.

Resolved: To approve the quotation of £1,930 for 2026.

26/69 Grant Awarding

No grant applications had been received.

26/70 Planning Applications

a) The following planning applications were circulated before the meeting, considered and noted:

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Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2026/0717	N/A	The Cottage, Farm Lane, Horsehay, Telford, Shropshire, TF4 2NE	Installation of 60no. ground mounted solar panels with associated outbuilding	07/10/2026	28/10/2026
TWC/2026/0722	N/A	34 Viscount Avenue, Aqueduct, Telford, Shropshire, TF4 3SW	Erection of an outbuilding	06/10/2026	27/10/2026
TWC/2026/0696	N/A	Cambrai, South View Road, Little Dawley, Telford, Shropshire, TF4 3HY	Erection of a boundary fence	30/09/2026	21/10/2026

b) No planning decisions were reported.

c) Update from Cllr Hannington regarding planning application **TWC/2026/0005** (received by email):
Planning officers are undertaking a full 14-day re-consultation on additional information submitted in relation to planning application TWC/2026/0005 (Wellington Road, Horsehay). Letters and emails are expected this week. Officers will assess the new information before determining next steps.

26/71 Finance & Administration

a) Monthly Budget Report and Bank Reconciliation Statement
This report and reconciliation statement were issued in advance of the meeting.
RESOLVED: To approve the monthly budget report and bank reconciliation statement. The report and supporting bank statements were signed by the Chair.

b) List of Payments for Approval which was circulated in advance of the meeting

	£	£	£
Payee/Description	Net	VAT	Total
Staff Costs	1,643.73	0.00	1,643.73
HMRC Tax & NI	470.49	0.00	470.49
SCC Pension Fund	580.08	0.00	580.08
Staff Mileage	153.40	4.44	157.84
Horsehay Village Hall Room Hire to Sep 2026	270.00	0.00	270.00
T&WC 39 Grit Bin Refills	649.74	0.00	649.74
SSE - Electricity Christmas Trees Dec 25/Jan 26	215.26	10.76	226.02
SJF Design & Print - A/W 2026 Newsletter design and print	317.00	0.00	317.00
T&WC Smallhill Ward May 2026 by-election costs	3,384.45	0.00	3,384.45
Total	**7,684.15**	**15.20**	**7,699.35**

RESOLVED: To approve the list of payments

The following invoice was received after the list was circulated, it was noted and approved for payment:

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- T&WC Smallhill Road Ward May 2026 by-election costs: £3,384.45

26/72 Correspondence and Other Matters

1. **Castlefields Way Roundabout**

A road safety site meeting is scheduled for Thursday 22nd October at noon. The Chair, Cllr Parker and Cllr S Wennington confirmed attendance.

2. **Mallory Drive / Southall Road**

The Chair reported correspondence with a resident regarding visibility concerns when turning right out of Mallory Drive. Highways officers advised that a traffic mirror would not be permitted due to acceptable visibility standards but confirmed that "Keep Clear" road markings could be installed before Christmas, weather permitting.

26/73 Items for the Next Agenda

- Feedback from the Castlefields Way Roundabout road safety site meeting.

26/74 Date of the Next Meeting

The next meeting will be held on **Wednesday 18th November 2026 at 7.00pm at Horsehay Village Hall.**

The meeting closed at 8.14pm.

Signed: _____ (Chair)

Date: _____

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